

*Fairview Cemetery
Preservation Association
P.O. Box 5958
Santa Fe, New Mexico 87502*



*Fairview Cemetery
Physical Location
1134 Cerrillos Rd.
Santa Fe, New Mexico*

<http://www.fairvi>

[ewcemeterysantafe.org/](http://www.fairviewcemeterysantafe.org/)

FAIRVIEW CEMETERY PRESERVATION ASSOCIATION

POLICY / PROCEDURE: 16-03

HEADSTONES, GRAVEMARKERS, AND DECORATIONS

1. This Policy / Procedure shall be the binding process for placement of all headstones, grave markers, and decorations at Fairview Cemetery in Santa Fe, New Mexico.
2. Any deviation from the policies and procedures outlined herein must be approved by the president of the association upon a majority vote of the Board of Directors (the Board) of the Fairview Cemetery Preservation Association (FCPA). This Policy / Procedure may be changed or amended only by formal majority vote of the Board of the FCPA. Any such change or amendment shall be in writing and shall be published and added to this Policy / Procedure.
3. It is the responsibility of the family, legal representative, or funeral home involved in interring a loved one in Fairview Cemetery for purchasing and ensuring placement of a headstone or grave marker upon the gravesite of newly interred loved ones. The cost of the headstone or grave marker shall be borne by the family, legal representative, or funeral home.
4. Headstones or grave markers shall be placed upon grave sites preferably within 90 days, but no later than 180 days, of interment of the loved one. Evidence of ordering or purchasing a headstone or gravemarker must be presented to Fairview staff at time of interment.
5. Fairview Cemetery shall provide family members, legal representatives, or funeral homes with the names of suggested monument companies; however, any reputable monument company may be used to create the headstone.
6. It is preferred that all headstones and gravemarkers be made of granite or bronze and placed in a cement "bed" or surround that extends at least one inch wider than the gravemarker on each side at the time of placement. No sandstone, flagstone, wooden or other similar materials may be used for gravemarkers due to the rapid rate that these materials weather and deteriorate.
7. Upright or standing headstones are permitted only along existing, primary rows of headstones. No standing or upright headstones are permitted in carriage lanes or any area other than rows of existing headstones containing upright grave markers. In carriage lanes or any areas that do not currently contain upright headstones. All grave markers shall be placed slightly above the existing grade and slightly above the surrounding terrain to allow unobstructed landscaping maintenance.

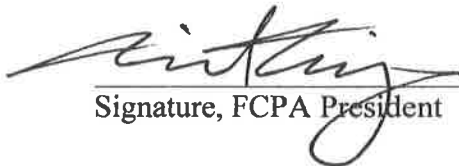
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8. No upright headstones or grave markers are allowed on cremains burials unless a full casket plot is purchased. In addition, no more than one upright is allowed on such a plot and may only be placed in row alignment with existing upright gravemarkers. All other headstones for cremains burials must be flat or slightly tilted.
9. The following are not allowed and expressly prohibited at Fairview Cemetery:
 - a. Mausoleums and above-ground structures;
 - b. Iron, metal, or wooden fences;
 - c. Stones that define, outline, or are placed upon gravesites; and
 - d. Any other enclosure or structure around or on gravesites.

These requirements are necessary in part to ensure that open and unobstructed pathways exist for grounds maintenance, including mowing and weed control.

10. Allowable decorations on gravesites are limited to live and plastic flowers, wreaths, crosses, candles, and other small, temporary decorations. No permanent decorations are permitted other than grave markers.
11. In accordance with long-standing practice and the need to keep the cemetery free from debris, decorations are to be removed by cemetery staff at the end of each month.

APPROVED:



Signature, FCPA President

5.19.2017

Date

Michael Mulligan

Printed Name



Signature, FCPA Board Representative

5/20/2017

Date of FCPA Board Approval

KATHRYN C. MASON

Printed Name